

Community Enhancement Program



Student Affairs
with
Hall Presidents' Council

Request for Funds
Summer 2009

Today's Date:

Hall:

Item	Description of Item	Place of Purchase	How Purchase	Quantity	Price Each	Actual or Estimate	Shipping/ Installation and other costs (total)	Total Item Costs
1			<input style="width: 100%; height: 20px;" type="text"/>					
2			<input style="width: 100%; height: 20px;" type="text"/>					
3			<input style="width: 100%; height: 20px;" type="text"/>					
4			<input style="width: 100%; height: 20px;" type="text"/>					
5			<input style="width: 100%; height: 20px;" type="text"/>					
6			<input style="width: 100%; height: 20px;" type="text"/>					
Grand Total								

Person(s) responsible for purchasing:

Your name/signature:

Items will be purchased and installed by:

- 1. By August 15
- 2. By October Break
- 3. Saving for future purchase
- 4. Other (explain in e-mail)