

# LAFORTUNE STUDENT CENTER BANNER SPACE

- INFORMATION:** Highly visible area in LaFortune in the main walkway through the building. Excellent for hanging banners promoting events and programs. *This space may only be reserved by registered student organizations through SAOnline.*
- LOCATION:** LaFortune Student Center, 1<sup>st</sup> Floor Atrium (in walkway through LaFortune w/skylight)
- SIZE:** Banner length should not exceed 5ft.
- CAPACITY:** 2 locations available. Groups may only reserve one location at a time. Maximum 3 days at a time.
- HANGING:** Student Activities staff will hang the banner with LaFortune equipment. Sponsoring groups only need to provide the banner and should drop off the banner to Student Activities, 315 LaFortune the day prior to hanging.
- BANNER PRINTING:** If groups need to have a banner printed, an original 8.5x11 hard copy of the design may be dropped off to the Student Activities Office for printing. At that time ordering information will be coordinated. *(For best results, the original should be a clear black & white copy. Color and grey tones do not duplicate well.)*



For reservations contact the Student Activities Office, 574-631-6912 Mon-Fri 8am-5pm