

UNIVERSITY OF NOTRE DAME STUDENT ACTIVITIES OFFICE
CLUB NAME CHANGE REQUEST FORM

To be used only for Undergraduate and Graduate Clubs.

GENERAL INFORMATION

This club would like to alter its name. By submitting this form the club certifies that they have completed registration for this year through the Student Activities Office. Through this request, the club must contact their advisor and sponsoring department (i.e. Center for Social Concerns, Academic Department, etc) to obtain approval. A name change requires the approval of the sponsoring department (if applicable), the advisors, and two officers (preferably one incoming and one outgoing officer if it is the end of the year.)

An updated constitution indicating the requested name should also be attached to this request.

Questions regarding changing a club name can be directed to Mary Kate Havlik at mhavlik@nd.edu.

APPLICATION

Current Name of Club: _____

Requested Name of Club: _____

Reason for Name Change: _____

Officer 1: _____ Signature: _____ Position: _____ Net ID: _____

Officer 2: _____ Signature: _____ Position: _____ Net ID: _____

Advisor: _____ Signature: _____ Net ID: _____

Sponsoring Dept: _____

Authorized Signature: _____ Date: _____

(Sponsoring department is different for each club - academic clubs by their academic dept., cultural clubs by MSPS, service clubs by the CSC, religious clubs by Campus Ministry, etc. If you are not sure if you have a sponsoring department, please contact the Student Activities Office.)

By signing above, we agree that the club as a whole would like to request a name change. We have attached an updated constitution with the new name change. We understand that this change must be approved by the Student Activities Office.

**THE STUDENT OFFICERS AND ADVISOR LISTED ABOVE WILL BE CONTACTED VIA E-MAIL
IF THE NAME CHANGE HAS BEEN APPROVED.**

FOR STUDENT ACTIVITIES OFFICE USE ONLY

Update: ___ DB ___ Web ___ SAOnline ___ AFS ___ FOAPAL ___ Club Box ___ File